

Highland Manor Winery Rental

| Rental Items: | Cost per day: |
|-----------------------------------------------------------------------------------------------------------------|---------------|
| White Frame Tent (20x40) | \$500.00 |
| 1-Day Facility Use – including setup & clean up (lawn, parking area, bathrooms, electric, etc.) | \$500.00 |
| Additional Facility Use – for setup & cleanup (starts at noon the day before and ends at noon the day after) | \$250.00 |
| Arch & Stands | \$50.00 |
| Tables, Chairs, and basic white linens for up to 100 guests | \$500.00 |
| Colored Chair Sashes | \$50.00 |
| Clean up fee | \$200.00 |

Clean up fee will be refunded if facilities are cleaned up after use and meets HMW inspection.

Highland Manor Winery (HMW) will continue the winery business as usual.

If alcohol is served at event, wine must be from HMW. (15% case discount)

A 25% deposit is required with the initial booking and 25% one month before the event (both non-refundable). Account must be paid in full one week prior to event.

A table, chair & arch placement diagram is due no later than one week prior to the event.

HMW owners and staff have the right to have any person removed from the premise if they are not conducting themselves in a responsible manner.

By signing this agreement, I am solely responsible by the terms stated above.

Signature

Date

Phone number _____

Proposed event date _____